

**WAUKESHA COUNTY BAR ASSOCIATION**  
**MONTHLY MEETING**  
**Monday, August 11, 2025**  
**In person at Thunder Bay Grill 12:15 p.m.**  
**Minutes taken by Sarah B. Bondar**  
**Quorum Met**

**Call to Order:** Waukesha County Bar Association (“WCBA”) President Christine Hansen called the meeting to order at approximately 12:05 p.m. and made opening remarks.

**Attendance – In person:** Christine Hansen, Aaron Hall, Sarah Guenther, Sarah Bondar, Remzy Bitar, Kate Spitz, Michelle Fitzgerald, Alexis Garuz, and Andrea Lau.

Excused: Jessie Blocher and Sarah Scullen.

1. **Presentation of Financial Report/Treasurer’s Report - By Sarah Guenther:** Financial reports sent out Friday, Membership dues have come in and Interest hit on CD. Treasurer will be Annmarie Sylla, working with transition to that role with accounts and training.
2. **BOG Update – By Sarah Guenther:** Two New BOG’s added, however, Erin Block has moved, and so there is an opening on the BOG.
3. **Approval of June 2025 Meeting Minutes:** Agenda is amended to approve regular meeting minutes from June 2025. Motion made by Remzy Bitar to approve Regular June 2025 Meeting Minutes. Seconded by Alex Kay. Unanimously approved.
4. **New Business –** Hope is that this becomes more of a consent agenda, 30-minute meeting or less.

**Committee Reports:** Goal this year is to be very fiscally responsible with the membership’s money, we have to push sponsorships.

**Events:** Judges’ Night (October). Sarah, Erin, Andrea, Bridget – Goal to get event spaces and dates nailed down by Next meeting so we can vote.

**Education:** Ethics Seminar (November). Jessie, Remzy, and Kate – Remzy and Kate will divide the planning of the Ethic’s Seminar planning. Goal: To make this a bit more diverse and interesting. Email sent to all of the section chairs – requesting additional Lunch and Learns or Judicial Round tables, because we state we offer 15 CLEs.

**Website & Technology:** Constant Contacts increase in price, still undecided if we move forward with this – Alexis, Alex, Michelle, and Sarah Scullen.

**Discussion:** circulated old proposals. First, we need to see if Quotes are valid at this time. Might be best to have a meeting to talk about Cost. Second, there are a lot of phishing emails that come around. Should we contact constant contact about this? Reached out to the website provider to fix an issue, we are only here to fix existing issues.

Possibly: Squarespace or WCTC website building, Google Office.

Goal: Solution in place within 2 years.

**Bench Bar Committee:** Judge Ramirez requested that we handle this through the section chairs. We will use this year to see if this works, and then reassess to Judge Ramirez.

**Administrative Duty Redistribution/Treasurer Transition:** Sarah Guenther is not going to be the Treasurer and also no longer going to be on the board. We used to have Sharon who was an admin assistant, but she got sick and passed away and Sarah took over.

Sarah Guenther made a list of all the things she does, but outside of treasurer duties, can these be redistributed to the Officers or Committee, or do we need an admin assistant?

Sarah's Rec: Unknown if we actually need to hire an admin assistant. A big part of this will depend on how we move forward with the financial reports, spreadsheets, emails, and website issue. **Google Office might be an option.**

**Christine will continue to work with Sarah Guenther and AnnMarie.**

**Bylaws Update: Conflicts and Volunteers:** We are not in complete compliance with the rules. I.E. who would run the meeting is Christine is not here? Alex or Aaron (conflicting information). Does anyone have any particular interest? There is a word document, there is a list as well of ongoing issues.

Such as: Assignment for Chairs/Positions, role of each role.

Kate Spitz volunteered to assist with this.

Other Discussion: N/A. All the rest of the meetings are Virtual except for annual meeting in May. We will however encourage the Board to be in attendance at as many events as possible.

5. **Adjournment:** Closing remarks. The meeting was adjourned at approx. 12:42 p.m. by Remzy and seconded, and the motion unanimously was approved.

**Next Meeting: Monday, September 8, 2025, Noon, via Zoom**  
**(Agenda item deadline: Wednesday, September 3, 2025)**

Respectfully submitted,

Sarah B. Bondar