


  
Circuit Court Judge Michael O. Bohren, Branch 1

  
Circuit Court Judge Lloyd V. Carter, Branch 4

FILED

JUN 30 2021

CIRCUIT COURT  
WAUKESHA, COUNTY, WI

Dated June 30, 2021

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STATE OF WISCONSIN

CIRCUIT COURT

WAUKESHA COUNTY

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**AMENDED MEET AND CONFER ORDER REGARDING SCHEDULING**

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WHEREAS Wisconsin Courts, including branches I and IV in the Civil Division of the Waukesha County Circuit Courts had previously been required to address in-person contacts as a result of the Public Health Emergency caused by the COVID-19 (Corona) virus; and,

WHEREAS because of the Public Health Emergency, the hours of operation available to the Waukesha County Circuit Courts were sharply reduced; and,

WHEREAS branches 1 and 4 found the practice outlined in the meet and confer order to be practical in scheduling and in the best judicial interest of said branches,

NOW THEREFORE IT IS ORDERED AS FOLLOWS:

- 1) Any matter set for Scheduling Conference between the date of this Order and December 31, 2021 shall be cancelled and removed from appropriate Court Branch calendar and shall be subject to the MEET and CONFER procedures set forth in this order; and,
- 2) Any matter which is ready to be set for Scheduling Conference between the date of this order and December 31, 2021 be subject to the MEET and CONFER procedures set forth in this order; and,
- 3) That prior to the entry of a scheduling order, the parties shall MEET and CONFER regarding preferred dates for scheduling in accordance with the Branch scheduling order form available in WORD format on the Waukesha County Clerk of Courts, Civil Division website at <https://www.waukeshacounty.gov/CircuitCourts/CivilCourt/>; and,
- 4) Representative counsel shall meet and confer with other representative counsel or with unrepresented parties; and,
- 5) Where both parties are unrepresented, both parties shall meet and confer; and,
- 6) The Clerk's office shall file this order when issue is joined, and the proposed Scheduling

Order shall be filed no later than 45 days thereafter, following the form order provided for the assigned court branch, via the CCAP system or other approved filing method; and,

- 7) In considering the schedule, the parties should bear in mind that the Court is not requiring that the parties meet in person but that some form of communication should be utilized to accomplish the goal of agreement as to schedule; and,
- 8) If there cannot be agreement, the parties should specify the differences in their positions and the basis for such differences; and,
- 9) The Court may sign or modify a jointly proposed order, schedule a Scheduling Conference to address differences identified by the parties, or select one party's proposal over another's at the Court's discretion; and,
- 10) The Court will set a Final Pretrial date once a Scheduling Order is entered; and,
- 11) This Order is subject to modification upon further order of the Court.