

Ordered this 24<sup>th</sup> day of March, 2020



Hon. Jennifer R. Dorow  
Chief Judge

STATE OF WISCONSIN

CIRCUIT COURT  
THIRD JUDICIAL DISTRICT

WAUKESHA COUNTY  
20-SO-13 (67)

**IN THE MATTER OF:  
WAUKESHA COURTHOUSE HOURS,  
COURT OPERATIONS AND  
RELOCATION OF JUVENILE/PROBATE**

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**WHEREAS** the World Health Organization declared a global pandemic of COVID-19 due to widespread human infection worldwide, and Governor Evers and Waukesha County Executive Paul Farrow have declared a public health emergency. The Centers for Disease Control and other public health agencies have advised public and private entities to take precautions in order to reduce the spread of the virus; and

**WHEREAS** we are monitoring this situation and are committed to balance legally required access to our courts and service to the public, while protecting the health and safety of the litigants, judges, court staff and security, attorneys, jurors, other participants in court proceedings, and all other persons in the courthouse complex in order to fulfill our constitutional obligations; and

**WHEREAS** Chief Judge Jennifer Dorow and Waukesha County Executive Paul Farrow have collaborated in regards to these matters

**NOW THEREFORE IT IS ORDERED** that the Juvenile Court Judge, Clerk of Juvenile Court's office and Register in Probate office be relocated to the Waukesha County Courthouse effective March 25, 2020. All court functions will be held in the Waukesha County Courthouse; and

**IT IS FURTHER ORDERED** that Waukesha County Judiciary will temporarily reduce the hours for the general public to physically access the Clerk of Circuit Court offices, Register in Probate offices, Juvenile Court, and Circuit Court to the hours of 10:00 am – 3:00 pm Monday through Friday.

**IT IS FURTHER ORDERED** that Waukesha County Court Operations will continue the regular hours of staff operations along with any judicial functions that can be conducted in compliance with the Wisconsin Supreme Court Orders In Re The Matter of Jury Trials During The COVID-19 Pandemic and In Re the Matter of Remote Hearings During The COVID-19 Pandemic, and Waukesha Special Order 20-SO-06 (67) A.

**IT IS FURTHER ORDERED** that this is in effective until further ordered by the Court.