



Jennifer R. Dorow
Circuit Judge, Branch 2 Waukesha County
Presiding Judge, Waukesha County
Chief Judge, District 3
515 W. Moreland Boulevard
Waukesha, WI 53187-1627

Nancy Szeklinski
Court Reporter
(262) 548-7517

Holly Maule
Deputy Clerk
(262) 548-7550

Laura Flood
Legal Clerk
(262) 548-7538

Fax
(262)896-8228

NOTICE TO ATTORNEYS
Room Changes Effective August 5, 2019

The next phase of the courthouse construction project is set to begin August 2019. Criminal Courtrooms C121 and C219 will lose access to the jail via the current bull pens and the new holding area will change in custody routing to the courtrooms. Five judges will remain assigned to Criminal Traffic matters in five courtrooms, but only three of those court rooms will have jury deliberation rooms. The most recent rotation order is attached for your reference.

The changes were discussed at length and done in a manner to least disrupt the court system and our justice partners. Effective, August 5, 2019 the room changes listed below will occur.

- Rooms C350 (County Board Room) and C360 will be secure, non-jury courtrooms.
-
- All Criminal Pretrial Conferences will be held in Room C350 regardless of which Court Official is officiating the calendar.
- Courtroom C121 (formerly Judge Schimel's courtroom) and C219 (formerly Judge Maxwell's courtroom) will be converted to Court Commissioner Courtrooms.
- Most of what was previously scheduled in C360 (Temporary Restraining Orders, Evictions, Small Claims, Temporary Hearings) will be moved to C219.
- The Wednesday Traffic Return Calendar (Sheriff, State Patrol, DNR) will now be held in C121. No change in the day or time.
- We will no longer have a 3:00 pm time slot for Preliminary Hearings in C266 on Monday, Wednesday, Thursday or Friday. Instead there will now be a Preliminary Hearing Calendar added on Wednesdays with time slots for 8:15 am and 10:00 am, mirroring the already scheduled Thursday and Friday calendars.
- Criminal Jury Trials will be held in Courtrooms C162, C115 and C215. Where an individual jury trial will be held will depend on a variety of factors and will be communicated as soon as known. This may also cause the need for matters already calendared in those courtrooms to be moved to another location. The assigned courtroom may be subject to a last minute change. The day of your hearing you can refer to your case on WCCA, the CCAP kiosk or the daily room changes posted at the Courthouse. Please note the number of jury trials scheduled will not change.

We apologize for any inconvenience. If you have any questions or if any significant problems arise during this transition feel free to reach out to the Chief Judge, Clerk of Court Gina Colletti (262-896-8525) or any one of the management staff at the Clerk's office.

**IN THE MATTER OF:
REASSIGNING CASELOAD DUE TO
THE ROTATION OF JUDICIAL
ASSIGNMENTS IN WAUKESHA
COUNTY CIRCUIT COURT &
COURTROOM ASSIGNMENTS DUE
TO CONSTRUCTION**

AMENDED ORDER

WHEREAS, pursuant to SCR 70.19(3)(a), the Chief Judge is responsible for the “assignment of judges within each judicial administrative district.”; and

WHEREAS, the Chief Judge of the Third Judicial Administrative District finds it in the best interest of judicial administration to rotate and reassign the caseloads of the following judges; and


WHEREAS, courtrooms C121 & C219 will no longer be able to function as a secured courtroom for Judges as of August 5, 2019 due to construction of the new Secure Courts Addition; and

WHEREAS, the needs of the court system dictate the physical move of the Honorable Maria Lazar, Circuit Court Branch 7.

NOW, THEREFORE, 19-SO-02 IS AMENDED, effective August 5, 2019:

1. All Family cases previously assigned to the Honorable Paul Bugenhagen Jr., Circuit Court Judge, Branch 10, including specific assignments, be reassigned to the Honorable Michael P. Maxwell, Branch 8, in courtroom C370.
2. All criminal cases previously assigned to the Honorable Michael P. Maxwell, Circuit Court Judge Branch 8, including specific assignments, be reassigned to the Honorable Paul Bugenhagen Jr., Circuit Court Judge, Branch 10, in courtroom C350.
3. The Honorable Brad D. Schimel, Circuit Court Judge, Branch 6 is assigned to courtroom C162.
4. The Honorable Maria Lazar, Circuit Court Judge, Branch 7 is assigned to courtroom C360.

IT IS SO ORDERED this 3RD day of June, 2019.



Jennifer R. Dorow
Chief Judge